Organic Crop Improvement Association International, Inc.

Master Fee Schedule

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Section 1. - Fees for CHAPTER MEMBERS

1.1 Chapter Member Certification Fees *All Certification Fees must be paid when the certification application is received.*
Chapter members will receive an estimate of the annual cost of certification before the application is due.

1.1.1 Fee for the first Producer Certification Program and Scope *(Choose only One)* — **$ 450.00**

- OCIA Standards
- NOP - US National Organic Program
- EC (EU) - European Union
- COR - Canadian Organic Regime
- Attestation of Compliance (COR) - Canada operators
- LPO Re-Certification

1.1.2 Fees for additional Producer Certifications or Scopes *(Choose one or more if applicable, but not the same one as directly above)* — **$ 100.00 each**

- NOP - US National Organic Program (Crops, Handling, or Livestock)
- OCIA Standards (or US-CAN Equivalence if COR is selected above)
- COR - Canadian Organic Regime
- EC (EU) - European Union
- US-Canada Equivalence *(for US and Canada Operators)*
- US-EU Equivalency Arrangement *(only for US Operators)*
- JAS Equivalency Verification *(only for US Operators)*
- US-Korea Equivalency Arrangement *(only for US Operators)*
- US-Switzerland Equivalency Arrangement *(only for US Operators)*
- US-Taiwan Export Arrangement *(only for US Operators)*
- UK-US Organic Equivalence Arrangement *(only for US Operators)*
- Attestation of Compliance (COR) *(only for Canadian Operators)*
- Canada-EU Equivalency Arrangement *(only for Canadian Operators)*
- Canada-Switzerland Eqiuvalency Arrangement *(only for Canadian Operators)*
- Canada-Costa Rica Equivalency Arrangement *(only for Canadian Operators)*
- Canada-Japan Equivalence Arrangement *(only for Canadian Operators)*
- Canada-Taiwan Organic Equivalency Arrangement *(only for Canadian Operators)*
- UK-Canada Organic Equivalence Arrangement *(only for Canadian Operators)*
- Canada - Korea Equivalence Arrangement *(only for Canadian Operators)*
- Canada-Mexico Organic Equivalency Arrangement. *(only for Canadian and Mexico Operators)*
- Ley de Productos Orgánicos de México *(only for Mexico Operators)*
- RTPO - Reglamento Técnico Paral los Productos Orgánicos *(only for Peruvian Operators)*
- UK Equivalency (*only for Operators in Latin America & Japan*)

1.1.3 Fees for Processor Certification Programs (and/or Broker/Traders, Wild Harvest, or Maple Syrup producers)

- If annual processing sales are over $500,000 please refer to Section 2 - Certification Fees for Direct Associates

1.1.4 Fees for Crop Productions larger than 10,000 acres

- If total acres certified are larger than 10,000 - please refer to Section 2 - Certification Fees for Direct Associates

1.2 Chapter Member Private Label Fees (for up to 10 registrants) — **$ 100.00**

1.3 Additional Product Review / Label Submission

Fee for review of additional products and/or labels not submitted with the annual Application - single ingredient	**per product/label**	**$**	**50.00**
Fee for review of additional products and/or labels not submitted with the annual Application - multi-ingredient	**per product/label**	**$**	**100.00**

1.4 Re-Application Late Fee

The annual renewal Application is due before the deadline indicated in the renewal letter sent with the renewal documents.
A late fee is due and payable for each month, or partial month, after the due date, until the application ***and payment are*** received. — **$ 125.00 monthly**

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1.5 Chapter Member ACREAGE-BASED User Fees

Flat fee per certified acres (or other units), according to the below table; Minimum and Maximum Fees charged as outlined below in 1.7.

1	Small Grains and Small Grain Seeds - including barley, buckwheat, dry peas, durum, millet, milo, mustard, oats, rye, sorghum, spelt, and wheat	$	1.89	per acre
2	Large Grains and Large Grain Seeds - including corn, dry beans, flax, lentils, rice, soybeans, sunflowers, quinoa, and other oilseeds	$	3.91	per acre
3	Forage/Hay Crops - including alfalfa and alfalfa mixtures, chop, clover and clover mixtures, grass, hay, vetch, and other silages	$	0.69	per acre
4	Forage Seed Production - including alfalfa, clover, grass, and radish	$	2.02	per acre
5	Hay - On portion of hay fed to the operator's own livestock	$	0.06	per acre
6	Other Land - including cover crops, fallow or idle acres, green manures, plowdown, and prevented planting	$	0.06	per acre
7	Pasture - fenced areas primarily used for grazing	$	0.01	per acre
8	Permanent Non-Crop land - including biodiversity acres, bush, CRP, ecological acres, shrubs, yards, and lawns	$	-	per acre
9				
10	Vegetables - < 10 acres - including asparagus, beets, broccoli, carrots, onions, peppers, potatoes, pumpkins, spinach, squash, tomatoes, turnips	$	31.50	flat fee
11	> 10 acres - above vegetable crops grown primarily for contract delivery and/or mechanically harvested	$	3.15	per acre
12	Greenhouse - >3000 sq. ft. including mushrooms/fungus/sprouts,	$	50.40	per house
13	<3000 sq. ft.	$	31.50	per house
14				
15	Fruits and Nuts - including apples, berries, citrus, grapes, other fruits, and tree nuts	$	13.86	per acre
16	Specialty Crops - aloe, bamboo, cotton, cut flowers, hemp, herbs & spices, kudzu, mushrooms & fungus, seaweed, sugar cane, tobacco, trees	$	3.97	per acre
17	Coffee etc - including Coffee, Tea, and Cocoa	$	1.64	per acre
18				
19	a. Large Animals-Breeding - Livestock (incl. slaughter eligible) beef and bison cows, culled cows, and weaned females for breeding	$	0.63	per head
	b. Beef and bison calves born in the current year	$	0.13	per head
20	Large Animals-Feeder/Slaughter - Livestock including cattle, weaned calves, and bison intended for market	$	3.78	per head
21	Small Animals - including goats, hogs and pigs, llamas, rabbits, sheep and lambs	$	0.63	per head
22	Large Animals producing milk and dairy products -	$	9.45	per head
23	Small Animals producing milk and dairy products -	$	1.58	per head
24	Poultry for slaughter and eggs - including chickens, ducks, geese, quail, and turkeys	$	0.06	per head
25	Bee Hives -	$	2.52	per hive

1.6 Chapter Member SALES-BASED User Fees *Percentage of gross sales per calendar year, whether Transaction Certificates (TCs) are issued or not.* **1.00%**

For **Processors, Broker/Traders, Wild Harvest and Maple Syrup Producers,** Sales-based User Fees are due on **all value-added organic sales/services** where annual organic gross sales are less than $500,000. For Producer/Processors, processing their own products, where acreage fees have been charged should pay 1% on the value added by the processing. Annual Sales will be verified at the time of inspection.

1.7 User Fee Policies

The minimum amount of User Fees (sales-based or acreage-based (under 10,000 acres) that any member pays per calendar year is:	$	200
The maximum amount of User Fees (sales-based or acreage-based (under 10,000 acres) that any member pays per calendar year is:	$	5,000

Acreage-based User Fees will be based on the Product Listing Addendum and billed in full by OCIA International after certification is complete.

Adjustments to acreage fees may be made by filing an "Additional Product/Program Affidavit" (APPA) with OCIA International, within 60 days from the date of the acreage fee invoice issued by OCIA. This will result in a revised Product Listing Addendum and an adjustment to the acreage fee invoice.

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1.8 Inspection Fees

Annual Inspections: In addition to the certification fee, operations are charged for annual inspection services. An inspection deposit is collected in advance along with the certification fees. Once an inspection has been completed, and the inspector has submitted an invoice to OCIA, the operator's account is either *credited or invoiced* for any balance difference. Inspection fees include, but are not limited to, the inspector's time spent in preparation for, execution of, and report production following the inspection; and travel expenses including transport, lodging, and meals. Inspection fees can vary significantly due to multiple factors including the size of the operation, location, complexity, inspector, and preparedness of records. The total inspection cost will generally be between $300 and $2500 for one day, depending on the previously noted factors.

A 2% processing fee will be added to inspection deposits/underpayments to cover administrative expense.

OCIA makes every effort to combine inspection visits to operations in the same area whenever possible to divide and minimize expenses.

*Note: Balance differences from the estimated amount to the actual inspection of $10 or less will be written off. Overpayments over $10 will either be credited to the operator's account or paid out by check.

Additional Inspections: If additional scheduled inspections are required to demonstrate substantial compliance or add new fields/sites or facilities, then the inspection costs as outlined above will be billed to the operator.

EU Additional Controls: If OCIA is required to complete additional controls by the EU for specific countries and/or crops, the cost of the additional controls (such as unannounced inspections and sampling) will be billed to the operator.

EU Complaints and Investigation Sampling: If OCIA is required to take samples for EU complaints and investigations, the cost of the sampling will be billed to the operator if the cost exceeds $400.

Unannounced Inspections: Certified operators are subject to unannounced inspections. In most cases, no additional fees are assessed to the operator for unannounced inspections unless the inspection results in a major noncompliance. If the unannounced also doubles as a full annual inspection, then you will be charged.

Cancelling Inspections: If you cancel a scheduled inspection with less than one week notice (from the date of the scheduled inspection) you may be assessed the inspector's preparation time, reimbursable expenses (travel, lodging, etc.) that have been incurred for the planned trip, as well as an administrative fee of $100.

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Section 2. - Certification Fees for Direct Associates

2.1 OCIA International membership fee (optional) — **$ 95.00**

(Provides voting privileges at the Annual General Membership Meeting and 10% discount on OCIA Training classes.)

2.2 Certification Fees for any or all of the following programs or verifications:

- NOP - US National Organic Program
- OCIA Standards
- COR - Canadian Organic Regime
- EC (EU) - European Union *(non-US, non-Canada operators)*
- US-Canada Equivalency *(for Canadian Operators with COR)* *(for US Operators with NOP)*
- US-EU Equivalency Arrangement *(only for US Operators)*
- US-Korea Equivalency Arrangement *(only for US Operators)*
- US-Switzerland Equivalency Arrangement *(only for US Operators)*
- US-Taiwan Export Arrangement *(only for US Operators)*
- JAS Equivalency Verification *(only for US Operators)*
- UK-US Organic Equivalence Arrangement *(only for US Operators)*
- Attestation of Compliance (COR) *(only for Canadian Operators)*
- Canada-EU Equivalency Arrangement *(only for Canadian Operators)*
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- Canada - Korea Equivalence Arrangement *(only for Canadian Operators)*
- Canada-Mexico Organic Equivalency Arrangement *(only for Canadian and Mexico Operators)*
- Ley de Productos Orgánicos de México *(only for Mexico Operators)*
- RTPO - Reglamento Técnico Paral los Productos Orgánicos *(only for Peruvian Operators)*
- UK Equivalency (*only for Operators in Latin America & Japan*)

	Fee based on previous year's total organic sales or projected annual revenues for first-year operators.			
1	$ 0	to	$ 20,000	**$ 1,000**
2	$ 20,001	to	$ 30,000	**$ 1,300**
3	$ 30,001	to	$ 40,000	**$ 1,500**
4	$ 40,001	to	$ 60,000	**$ 1,700**
5	$ 60,001	to	$ 80,000	**$ 2,000**
6	$ 80,001	to	$ 110,000	**$ 2,300**
7	$ 110,001	to	$ 150,000	**$ 2,600**
8	$ 150,001	to	$ 200,000	**$ 3,000**
9	$ 200,001	to	$ 250,000	**$ 3,400**
10	$ 250,001	to	$ 350,000	**$ 3,900**
11	$ 350,001	to	$ 450,000	**$ 4,400**
12	$ 450,001	to	$ 550,000	**$ 5,000**
13	$ 550,000	to	$ 700,000	**$ 5,600**
14	$ 700,001	to	$ 900,000	**$ 6,200**
15	$ 900,001	to	$ 1,100,000	**$ 6,800**
16	$ 1,100,001	to	$ 1,300,000	**$ 7,500**
17	$ 1,300,001	to	$ 1,600,000	**$ 8,200**
18	$ 1,600,001	to	$ 1,900,000	**$ 8,900**
19	$ 1,900,001	to	$ 2,300,000	**$ 9,600**
20	$ 2,300,001	to	$ 3,000,000	**$ 10,500**
21	$ 3,000,001	to	$ 4,000,000	**$ 11,000**
22	$ 4,000,000	up		**$ 11,500**

2.3 Inspection Fees

See Section 1.8

2.4 Direct Associate Private Label Fees (for up to 10 registrants) — **$ 300.00**

2.5 Re-Application Late Fee — **$ 125.00 monthly**

The annual renewal Application is due before the deadline indicated in the renewal letter sent with the renewal documents.
A late fee is due and payable for each month, or partial month, after the due date, until the application ***and payment are*** received.

2.6 Additional Product and/or Label Submission

Fee for review of additional products and/or labels not submitted with the annual Application - single ingredient	**per product/label**	**$ 50.00**
Fee for review of additional products and/or labels not submitted with the annual Application - multi-ingredient	**per product/label**	**$ 100.00**

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Section 3. - Misc. Certification Fees for both Chapter Members or Direct Associates

3.1 JAS Certification

OCIA-Japan is accredited by MAFF to administer the JAS certification program. OCIA can assist you with your JAS application.

Certification Fees	If you apply for JAS only	If you apply for JAS, in addition to OCIA, NOP, COR, LPO or RTPO
Application Fee	$ 1,900	$ 360
Pre-Inspection Review Fee	$ 100	$ 100
Post-Inspection Review Fees	$ 200	$ 200
Actual Travel Expense	As billed	As billed
Total Fees	$2,200 + inspection plus actual travel expense	$750 + inspection plus actual travel expense

Verification (Secondary/Unannounced) Inspection (if necessary)	Whole Process	Partial Process
Arrangement Fee	$ 300	$ 100
Document Review Fee	$ 50	$ 50
Inspection Fee per Day	$ 100	$ 100
Travel Fee per Day	$ 50	$ 50
Report Writing Fee	$ 300	$ 100
Review Fee	$ 200	$ 100
Actual Travel Expense	As billed	As billed

3.2 Shade-Grown Coffee Certification

OCIA Shade-Grown Coffee Certification	*(must be certified to OCIA Standards)*	**included in fee for OCIA Standards**

3.3 Bird-Friendly Certification

Smithsonian Migratory Bird Center (SMBC) Bird-Friendly Certification	**$ 100.00**

3.4 LPO Re-Certification

LPO Re-Certification - no inspection needed (if certifying for mulitiple scopes with OCIA)	**$ 750.00**
LPO Re-Certification - no inspection needed (if only requesting LPO through OCIA)	**$ 1,200.00**

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Section 4. - Other Fees and Charges					
4.1	**OCIA Membership Fee for each Chapter**			$ 95.00	
4.2	**OCIA R&E (Research & Education) Membership Fee for each Chapter**			$ 95.00	
4.3	**Conversion/Transition Year Review**	*(An operator seeking future certification who meets the requirements of transition or conversion under the applicable standards. The operator cannot be eligible for any organic sales through any other programs.)*	US-only ->	$ 600.00	**flat**
			Canada ->	$ 300.00	**+ inspection**
4.4	**Supporting Memberships**	*(non-certified or non-operator individuals who support and partcipate in OCIA)*			
		Chapter members supporting OCIA International		$ 35.00	
		Direct Supporting members		$ 50.00	
4.5	**Document Review, File Translation - French or Spanish to/from English**			$ 250.00	
4.6	**Products, Forms, and Documents**	Bills of Lading (BOLs)		$ 35.00	**set of 100**
		Off-Farm Transportation Cleaning Affidavit (Clean Truck)		$ 35.00	**set of 100**
	(plus actual postage costs per package)	Metal OCIA "No-Spray Zone" signs		$ 10.00	**each**
		OCIA Truck Magnets		$ 20.00	**each**
		Administrative Costs: Business-related information		$ 100.00	**per hour**
		Copy of Operator's Current Certificate issued to other than the Certified Operator		$ 35.00	**each**
4.7	**Wire Transfer fees**	(incoming or outgoing)		$ 40.00	**each**
4.8	**Shipping/Courier fees**	(if requested for any service)		$ 40.00	**US**
				$ 75.00	**International**
4.9	**Document Preparation**	Transaction Certificates (TCs)		**No Charge**	
	(plus Courier Fee per shipment)	Import / Export Documents (TM-11, NAQS, or NOP-2110)		$ 100.00	**each**
	(plus Courier Fee per shipment)	Import / Export Documents (COI)		$ 150.00	**each**
		Second review on a previously denied export document		$ 300.00	**each**
		Expedited service for export documents		$ 150.00	**each**
		NOP Import Certificate (NOPIC) single (NOPIC fees capped at $3,000 annually)		$ 50.00	**each**
		NOP Import Certificate (NOPIC) extended (NOPIC fees capped at $3,000 annually)		$ 250.00	**each**
4.1	**JAS Training**	For CGGs (Community Grower Groups)		$ 200.00	
		For Processors		$ 150.00	
		For Packers, RePackers, Farms		$ 100.00	
4.11	**Mediation and Reinstatement**	For Operators requesting Mediation		$ 500.00	
		For Operators requesting Reinstatement		$ 1,000.00	
4.12	**Complex Input Reviews**	Input reviews that must be outsourced as they have not been previously approved by OCIA, OMRI, or another material recoginition service			
		- Single-ingredient material reviews		$ 180.00	each
		- Multi-ingredient material reviews (up to 20 ingredients and sub-ingredients)		$ 370.00	each
		- Multi-ingredient material reviews (over 20 ingredients and sub-ingredients)		$530.00	each
4.13	**Expedited File Fees**	Expedited file review will require an agreement covering expectations for both the operator and OCIA. OCIA will make every attempt to meet your timeframe, but please note that expediting a file is subject to many factors as identified in your agreement.		$ 3,000.00	
4.14	**Missed Certification Deadline Fees:**	Missed deadline fees may be charged to renewing members. Examples include: failure to respond to initial review or other certification letters, not submitting payment by stated deadlines, or if non-compliance or adverse actions are issued.		$ 50.00	each

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Section 5. - Policies and Procedures				
5.1	**Payment and Refunds**			
5.1.1	All persons inquiring about the application process shall be provided a copy of this fee schedule.			
5.1.2	All applicants will be provided with an estimate of the total cost of certification and an estimate of the annual cost of updating the certification.			
5.1.3	For first-time chapter applicants, there is a $200 coupon available. For first time DA's, there is a 20% coupon available. Contact OCIA to request.			
5.1.4	The estimated total cost of certification or renewal must be paid at the time of application and will be applied to the applicant's fee-for-service account.			
5.1.5	That part of the applicant's payment which is related to certification (not inspection deposits) is non-refundable after the Pre-Inspection Review has been completed.			
5.1.6	The inspection deposit shall be refunded if an inspection has not yet incurred.			
5.2	**Payment Methods**			
5.2.1	OCIA may accept Visa or MasterCard payments over the phone, subject to a convenience fee of:	**3%**		
5.2.2	Payments may be made by wire transfer. Please request a copy of the Wire Transfer Instructions.			
5.2.3	The OCIA Small Holder Bursary Program provides a reduced certification fee for small farmers within the OCIA chapter system.			
	For up to 100 chapter members who qualify each year, the fee reduction is:	**$**	**150.00**	**each**
	The application form is available from your chapter, the International Office, or the OCIA website.			
5.3	**Processing Charges**			
5.3.1	Account balances older than 60 days may be subject to a finance charge of:	**2.5%**	**monthly**	
5.3.2	A processing fee will be added to all inspection deposit/inspection underpayment invoices in the amount of:	**2.0%**		
5.4	**Sampling and Testing**			
5.4.1	Per section 3 of OCIA's Sampling and Testing Procedure, random testing of products or inputs will be conducted at OCIA's expense. Other testing or sampling as allowed or required by that Procedure may be conducted at the applicant's or operator's expense, as allowed by the applicable program regulations.			
5.4.2	Per COR regulations *The Operator is responsible for ensuring that their products meet The Organic Production Systems General Principles and Management Standards.* *A sample testing positive for one or more chemical residues may result in further testing or an inspection of the operator facilities/premises to determine their ability to be in compliance with The Organic Production Systems General Principles and Management Standards.* ***In these cases, the Certification Body may recover from the applicant the fee payable for each inspection.***			
5.4.3	Per EU Regulations: If OCIA is required to complete additional controls by the EU for specific countries and/or crops, the cost of the additional controls (such as unannounced inspections and sampling) will be invoiced to the operation.			
5.5	**Canada**			
	All Canadian Chapters and all Canadian Direct Operators should remit payments to the OCIA Canada office including GST.			
	GST #88398 5301 Applies to all International Fees	**5.00%**		