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| **Operator #:** |  | **Operation Name:** | |  | **Date:** |  | |
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| 1. Provide information on your storage areas by completing the following table. | | | | | | | |
| **Type of Storage** | | | **Type of Storage Unit/Area**  **(bins, specific section of warehouse, freezer, etc.)** | | | | **Is storage unit dedicated organic?** |
| Ingredient storage | | |  | | | | YES  NO |
| Packaging material storage | | |  | | | | YES  NO |
| In-process storage | | |  | | | | YES  NO |
| Finished product storage | | |  | | | | YES  NO |
| Off-site storage | | |  | | | | YES  NO |
| Other (specify): | | |  | | | | YES  NO |
| 2. Does your operation utilize any off-site storage (including storage owned by the operation)?  YES  NO  If **YES**, provide the name, address, phone number, contact person and type of products stored at off-site facility. Please note if facility is certified and provide certification verification. If not certified, provide an affidavit verifying the exemption. | | | | | | | |
| 3. If the operation has parallel processing or handles non-organic products, are non-organic products stored in separate areas from the organic products?  Not Applicable  YES; Skip to question 7.  NO; Complete the rest of the section. | | | | | | | |
| 4. What measures are taken to ensure that organic products are clearly identifiable from the non-organic products to avoid mixtures or exchanges of organic products with non-organic products? | | | | | | | |
| 5. What cleaning measures are implemented prior to the storage of the organic products? | | | | | | | |
| 6. Are the cleaning measures recorded?  YES  NO | | | | | | | |
| 7. Where are cleaning or sanitizing materials stored? Where are oils, paints, lubricants, and pesticides stored? | | | | | | | |
| 8. Are organic products clearly identifiable in the storage areas and areas managed in a manner to allow for the identification of lots and to prevent commingling or contamination with prohibited substances?  YES  NO | | | | | | | |
| 9. If your operation stores product for other entities, does your operation provide reconditioning or repacking services?  YES  NO  N/A, Don’t store for others  If **YES**, provide the name, address, and organic certification agency for all clients for which reconditioning or repacking is performed: | | | | | | | |
| 10. If your operation stores product for other entities and third-party reconditioning services are used on-site by clients, please provide the name of the company or companies who provide services along with their organic certification agency.  N/A Third-party reconditioning does not occur  N/A, Don’t store for others | | | | | | | |