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| **Operator #:** |  | **Operation Name:** | |  | | | | **Date:** | |  |
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| **A. Packaging** | | | | | | | | | Not Applicable | |
| 1. Check types of packaging material used:  bulk  paper  cardboard  wood  glass  metal  foil  plastic  waxed paper  natural fiber  synthetic fiber (specify type, e.g. PVC, polyethylene, polypropylene, etc.):  other (specify): | | | | | | | | | | |
| 2. Are all packaging materials food grade?  YES  NO | | | | | | | | | | |
| 3. Are any flushing agents (e.g. Nitrogen gas) used in packaging?  YES  NO  If **YES**, please provide OCIA with documentation for all packaging aids. | | | | | | | | | | |
| 4. Where are packaging materials stored? | | | | | | | | | | |
| 5. Are any fungicides, fumigants, or pest control products used in the storage area for the packaging material?  YES  NO  If **YES**, describe how they are used (list products in Section 5.1). | | | | | | | | | | |
| 6. Have any packaging materials been exposed to, or do they contain any synthetic fungicides, preservatives, or fumigants?  YES  NO  If **YES**, describe exposure, including name of products used. | | | | | | | | | | |
| 7. Are packaging materials reused?  YES  NO  If **YES**, describe this packaging (prior use/contents), how reusable packaging materials are cleaned prior to use and if this is documented (and if so, how). | | | | | | | | | | |
| 8. Are packaging materials recyclable or returnable?  YES  NO | | | | | | | | | | |
| 9. **OCIA Standards** – Do you use any aluminum lead-bearing solder for packaging?  YES  NO  If **YES**, what is the lead content?  If **YES**, what is the pH of the product? | | | | | | | | | | |
| **B. Labeling** | | | | | | | Not Applicable; labels not applied | | | |
| 1. Does your operation create and apply its own labels?  YES  NO  If **YES**, please describe how the labels are used (e.g. retail, bulk, non-retail). List general product types and which way they are labeled. | | | | | | | | | | |
| 2. Do any other entities create or apply labels on your operation’s behalf?  YES  NO  If **YES**, please describe how the labels are used (e.g. retail, bulk, non-retail). List general product types and which way they are labeled. | | | | | | | | | | |
| 3. How are retail packages packed and labeled for storage and transport (e.g. cardboard boxes, etc.)? | | | | | | | | | | |
| 4. If bulk or non-retail labels are used, do they include lot numbers?  YES  NO  Bulk/non-retail labeling not used | | | | | | | | | | |
| 5. If your operation applies labels for other certified entities, please list the operations and their certification agencies.  N/A do not apply labels for certified entities    **Please provide copies of the organic certificates.**  Attached | | | | | | | | | | |
| 6. If your operations applies labels for other entities and the OCIA name or seal appears on the labels, please list the operations. *Please note that all Private Label documents must be provided (i.e. Private Label Licensing Agreement, Private Label Registrant Form, Private Label Annual Application).*  N/A do not apply labels for non-certified entities | | | | | | | | | | |
| 6. Are any products sold to warehouse clubs (e.g. Costco, Sam’s)?  YES  NO  If **YES**, please list the products and sizes: | | | | | | | | | | |
| **C. Co-Packers** | | | | | | Not Applicable; co-packers not used | | | | |
| 1. Does your operation use co-packers to produce any products?  YES  NO  If **YES**, provide the following information and provide a copy of the co-packers organic certificate.  A separate list may be submitted as long as all information in the table is listed.  List Attached | | | | | | | | | | |
| **Name of Co-Packer** | | | **Certification Agency** | | **Products co-packed** | | | | | |
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| 2. Please describe the business arrangement with the co-packer, including which operation own the recipes/formulations for the products co-packed, which entity creates the labeling and buys the ingredients for the products? | | | | | | | | | | |