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| **Operator #:** |  | **Operation Name:** |  | **Date:** |  |
|  |  |  |  |  |  |
| **A. Packaging** | [ ]  Not Applicable |
| 1. Check types of packaging material used:[ ]  bulk [ ]  paper [ ]  cardboard [ ]  wood [ ]  glass[ ]  metal [ ]  foil [ ]  plastic [ ]  waxed paper [ ]  natural fiber[ ]  synthetic fiber (specify type, e.g. PVC, polyethylene, polypropylene, etc.): [ ]  other (specify):  |
| 2. Are all packaging materials food grade? [ ]  YES [ ]  NO |
| 3. Are any flushing agents (e.g. Nitrogen gas) used in packaging? [ ]  YES [ ]  NOIf **YES**, please provide OCIA with documentation for all packaging aids. |
| 4. Where are packaging materials stored? |
| 5. Are any fungicides, fumigants, or pest control products used in the storage area for the packaging material? [ ]  YES [ ]  NOIf **YES**, describe how they are used (list products in Section 5.1). |
| 6. Have any packaging materials been exposed to, or do they contain any synthetic fungicides, preservatives, or fumigants? [ ]  YES [ ]  NOIf **YES**, describe exposure, including name of products used. |
| 7. Are packaging materials reused? [ ]  YES [ ]  NOIf **YES**, describe this packaging (prior use/contents), how reusable packaging materials are cleaned prior to use and if this is documented (and if so, how). |
| 8. Are packaging materials recyclable or returnable? [ ]  YES [ ]  NO |
| 9. **OCIA Standards** – Do you use any aluminum lead-bearing solder for packaging? [ ]  YES [ ]  NOIf **YES**, what is the lead content? If **YES**, what is the pH of the product?  |
| **B. Labeling** | [ ]  Not Applicable; labels not applied |
| 1. Does your operation create and apply its own labels? [ ]  YES [ ]  NOIf **YES**, please describe how the labels are used (e.g. retail, bulk, non-retail). List general product types and which way they are labeled. |
| 2. Do any other entities create or apply labels on your operation’s behalf? [ ]  YES [ ]  NOIf **YES**, please describe how the labels are used (e.g. retail, bulk, non-retail). List general product types and which way they are labeled. |
| 3. How are retail packages packed and labeled for storage and transport (e.g. cardboard boxes, etc.)? |
| 4. If bulk or non-retail labels are used, do they include lot numbers? [ ]  YES [ ]  NO [ ]  Bulk/non-retail labeling not used |
| 5. If your operation applies labels for other certified entities, please list the operations and their certification agencies. [ ]  N/A do not apply labels for certified entities**Please provide copies of the organic certificates.** [ ]  Attached |
| 6. If your operations applies labels for other entities and the OCIA name or seal appears on the labels, please list the operations. *Please note that all Private Label documents must be provided (i.e. Private Label Licensing Agreement, Private Label Registrant Form, Private Label Annual Application).* [ ]  N/A do not apply labels for non-certified entities |
| 6. Are any products sold to warehouse clubs (e.g. Costco, Sam’s)? [ ]  YES [ ]  NOIf **YES**, please list the products and sizes: |
| **C. Co-Packers** | [ ]  Not Applicable; co-packers not used |
| 1. Does your operation use co-packers to produce any products? [ ]  YES [ ]  NOIf **YES**, provide the following information and provide a copy of the co-packers organic certificate.A separate list may be submitted as long as all information in the table is listed. [ ]  List Attached |
| **Name of Co-Packer** | **Certification Agency** | **Products co-packed** |
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| 2. Please describe the business arrangement with the co-packer, including which operation own the recipes/formulations for the products co-packed, which entity creates the labeling and buys the ingredients for the products?  |