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| **Operator #:** |  | **Operation Name:** |  | **Date:** |  |
|  |  |  |  |  |  |
| **A. Storage** | [ ]  Not Applicable |
| 1. Provide information on your storage areas by completing the following table. |
| **Type of Storage** | **Type of Storage Unit/Area****(bins, specific section of warehouse, freezer, etc.)** | **Is storage unit dedicated organic?** |
| Ingredient storage |  | [ ]  Yes [ ]  No |
| Packaging material storage |  | [ ]  Yes [ ]  No |
| In-process storage |  | [ ]  Yes [ ]  No |
| Finished product storage |  | [ ]  Yes [ ]  No |
| Off-site storage\* |  | [ ]  Yes [ ]  No |
| Other (specify):  |  | [ ]  Yes [ ]  No |
| 2. If off-site storage is used, give name, address, phone number, contact person and type of products stored at off-site facility. Please note if facility is certified and provide certification verification. If not certified, provide an affidavit verifying the exemption. |
| 3. If storage units/areas are not dedicated to organic products, what measures are taken to ensure that commingling/contamination of organic products and potential fraud does not occur? |
| 4. Where are cleaning or sanitizing materials stored? Where are oils, paints, lubricants, and pesticides stored? |
| **B. Transportation** |
| **In-Process products:** [ ]  Not applicable |
| 1. How are in-process products transported?      |
| 2. How do you ensure that in-process transport units (buckets, carts, etc.) are free from prohibited products/residues prior to loading organic products (documented cleaning, new units, etc.)? |
| **Outgoing Finished Product:** [ ]  Not applicable |
| 3. Please describe how outgoing products are transported, who arranges this transportation, and how you ensure transportation units do not pose a risk to the organic integrity of the product. |
| 4. How do you ensure that outbound transport units are free from prohibited products/residues prior to loading organic products (documented cleaning, new units, etc.)? |
| 5. In what form are finished products shipped?[ ]  dry bulk [ ]  liquid bulk [ ]  tote bags [ ]  tote boxes [ ]  paper bags[ ]  foil bags [ ]  mesh bags [ ]  metal drums [ ]  cardboard drums [ ]  plastic crates[ ]  cans [ ]  bottles [ ]  plastic containers[ ]  other (specify):  |
| 6. Check steps taken to segregate organic products:[ ]  dedicated organic only transport units [ ]  use of pallets [ ]  pallet tags identifying “organic”[ ]  organic product shrink wrapped [ ]  separate area in transport unit[ ]  other (specify):  |