



# Master Fee Schedule

Section 1. - Fees for CHAPTER MEMBERS			
1.1	<b>Chapter Member Service Fee</b>	Due for each chapter member. May be paid by the Chapter. If the chapter member elects, \$10 of this fee will be transferred by OCIA to OCIA Research & Education.	<b>\$ 35.00</b>
1.2	<b>Chapter Member Certification Fees</b>	All Certification Fees must be paid when the certification application is received. Chapter members will receive an estimate of the annual cost of certification before the application is due.	
1.2.1	<b>Fee for the first <u>Producer</u> Certification Program and Scope (Choose only One)</b>		<b>\$ 325.00</b>
	<ul style="list-style-type: none"> <li>- OCIA Standards</li> <li>- NOP - US National Organic Program</li> <li>- EC (EU) - European Union</li> </ul>	<ul style="list-style-type: none"> <li>- COR - Canadian Organic Regime</li> <li>- Attestation of Compliance (COR) - Canada operators</li> </ul>	
1.2.2	<b>Fees for additional <u>Producer</u> Certifications or Scopes (Choose one or more if applicable, but not the same one as directly above)</b>		<b>\$ 80.00 each</b>
	<ul style="list-style-type: none"> <li>- OCIA Standards</li> <li>- NOP - US National Organic Program (Crops and/or Livestock)</li> <li>- COR - Canadian Organic Regime</li> <li>- EC (EU) - European Union</li> <li>- US-EU Equivalency Arrangement <i>(only for US Operators)</i></li> <li>- JAS Equivalency Verification <i>(only for US Operators)</i></li> <li>- US-Korea Equivalency Arrangement <i>(only for US Operators)</i></li> <li>- US-Switzerland Equivalency Arrangement <i>(only for US Operators)</i></li> <li>- US-Tiawan Export Arrangement <i>(only for US Operators)</i></li> </ul>	<ul style="list-style-type: none"> <li>- Attestation of Compliance (COR) <i>(only for Canadian Operators)</i></li> <li>- Canada-EU Equivalency Arrangement <i>(only for Canadian Operators)</i></li> <li>- Canada-Switzerland Equivalency Arrangement <i>(only for Canadian Operators)</i></li> <li>- Canada-Costa Rica Equivalency Arrangement <i>(only for Canadian Operators)</i></li> <li>- Ley de Productos Orgánicos de México <i>(only for Mexico Operators)</i></li> </ul>	<ul style="list-style-type: none"> <li><i>(or US-CAN Equivalence if COR is selected above)</i></li> <li><i>(or US-CAN Equivalence if NOP is selected above)</i></li> <li><i>(non-US, non-Canada operators)</i></li> </ul>
1.2.3	<b>Fees for <u>Processor</u> Certification Programs (and/or Broker/Traders, Wild Harvest, or Maple Syrup producers)</b>		
	1.2.3.1	If Processing sales are \$20,000 or less AND at least one Producer Certification Program is selected above: - See list of programs, certifications, verifications, and equivalencies listed in Section 1.2.2 above.	<b>\$ 80.00 each</b>
1.3	<b>Chapter Member Private Label Fees (for up to 10 registrants)</b>		<b>\$ 100.00</b>
		Fee for review of additional products and/or labels not submitted with the annual Application	<b>\$ 50.00</b> per product/label
1.4	<b>Re-Application Late Fee</b>	The annual renewal Application is due before the deadline indicated in the renewal letter sent with the renewal documents. A late fee is due and payable for each month, or partial month, after the due date, until the application <b>and payment are</b> received.	<b>\$ 50.00 monthly</b>



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1.5	<b>Chapter Member ACREAGE-BASED User Fees</b>	<i>Flat fee per certified acres (or other units), according to the following table:</i>	
1	Small Grains and Small Grain Seeds - including barley, buckwheat, dry peas, durum, millet, milo, mustard, oats, rye, sorghum, spelt, and wheat	\$ 1.50 per acre	
2	Large Grains and Large Grain Seeds - including corn, dry beans, flax, lentils, rice, soybeans, sunflowers, quinoa, and other oilseeds	\$ 2.95 per acre	
3	Forage/Hay Crops - including alfalfa and alfalfa mixtures, chop, clover and clover mixtures, grass, hay, vetch, and other silages	\$ 0.55 per acre	
4	Forage Seed Production - including alfalfa, clover, grass, and radish	\$ 1.60 per acre	
5	Hay - On portion of hay fed to the operator's own livestock	\$ 0.05 per acre	
6	Other Land - including cover crops, fallow or idle acres, green manures, plowdown, and prevented planting	\$ 0.05 per acre	
7	Pasture - fenced areas primarily used for grazing	\$ 0.01 per acre	
8	Permanent Non-Crop land - including biodiversity acres, bush, CRP, ecological acres, shrubs, yards, and lawns	0.00 per acre	
9			
10	Vegetables - < 10 acres - including asparagus, beets, broccoli, carrots, onions, peppers, potatoes, pumpkins, spinach, squash, tomatoes, turnips	\$ 25.00 flat fee	
11	> 10 acres - above vegetable crops grown primarily for contract delivery and/or mechanically harvested	\$ 2.50 per acre	
12	Greenhouse - >3000 sq. ft. including mushrooms/fungus/sprouts,	\$ 40.00 per house	
13	<3000 sq. ft.	\$ 25.00 per house	
14			
15	Fruits and Nuts - including apples, berries, citrus, grapes, other fruits, and tree nuts	\$ 11.00 per acre	
16	Specialty Crops - aloe, bamboo, cotton, cut flowers, hemp, herbs & spices, kudzu, mushrooms & fungus, seaweed, sugar cane, tobacco, trees	\$ 3.15 per acre	
17	Coffee etc - including Coffee, Tea, and Cocoa	\$ 1.30 per acre	
18			
19	a. Large Animals-Breeding - Livestock (incl. slaughter eligible) beef and bison cows, culled cows, and weaned females for breeding	\$ 0.50 per head	
	b. Beef and bison calves born in the current year	\$ 0.10 per head	
20	Large Animals-Feeder/Slaughter - Livestock including cattle, weaned calves, and bison intended for market	\$ 3.00 per head	
21	Small Animals - including goats, hogs and pigs, llamas, rabbits, sheep and lambs	\$ 0.50 per head	
22	Large Animals producing milk and dairy products -	\$ 7.50 per head	
23	Small Animals producing milk and dairy products -	\$ 1.25 per head	
24	Poultry for slaughter and eggs - including chickens, ducks, geese, quail, and turkeys	\$ 0.05 per head	
25	Bee Hives -	\$ 2.00 per hive	
26			
1.6	<b>Chapter Member SALES-BASED User Fees</b>	<i>Percentage of gross sales per calendar year, whether Transaction Certificates (TCs) are issued or not.</i>	<b>0.75%</b>
	For Processors, Broker/Traders, Wild Harvest and Maple Syrup Producers, Sales-based User Fees are due on <b>all value-added organic sales/services</b> . For Producer/Processors, processing their own products, where acreage fees have been charged should pay 0.75% on the value added by the processing. Annual Sales will be verified at the time of inspection.		
1.7	<b>User Fee Policies</b>		
	The maximum amount of User Fees (for Sales-based and Acreage-based combined) that any member pays to OCIA Int'l, per calendar year is <b>\$ 3,400</b> . Acreage-based User Fees will be based on the Product Listing Addendum and billed in full by OCIA International after certification is complete. Adjustments to acreage fees may be made by filing an "Additional Product/Program Affidavit" (APPA) with OCIA International, within 60 days from the date of the acreage fee invoice issued by OCIA International. This will result in a revised Product Listing Addendum and an adjustment to the acreage fee invoice.		



## Master Fee Schedule

### 1.8 Inspection Fees

**Annual Inspections:** In addition to the certification fee, operations are charged for annual inspection services. An estimated amount is charged in advance along with the certification fees. Once an inspection has been completed, and the inspector has submitted an invoice to OCIA, the operator's account is either \*credited or invoiced\* for any balance difference. Inspection fees include, but are not limited to, the inspector's time spent in preparation for, execution of, and report production following the inspection; and travel expenses including transport, lodging, and meals. Inspection fees can vary significantly due to multiple factors including the size of the operation, location, complexity, inspector, and preparedness of records. The total inspection cost will generally be between \$300 and \$2500 for one day, depending on the previously noted factors.

OCIA makes every effort to combine inspection visits to operations in the same area whenever possible to divide and minimize expenses.

\*Note: Balance differences from the estimated amount to the actual inspection of \$10 or less will be written off. Overpayments over \$10 will either be credited to the operators account or paid out by check.

**Additional Inspections:** If additional scheduled inspections are required to demonstrate substantial compliance or add new fields/sites or facilities, then the inspection costs as outlined above will be billed to the operator.

**Unannounced Inspections:** Certified operators are subject to unannounced inspections. In most cases, no additional fees are assessed to the operator for unannounced inspections. If OCIA has to conduct an investigation due to a complaint, the unannounced inspection will be charged to the operation if it results in a major noncompliance.

**Cancelling Inspections:** If you cancel a scheduled inspection with less than one week notice (from the date of the scheduled inspection) you may be assessed the inspector's preparation time, reimbursable expenses (travel, lodging, etc.) that have been incurred for the planned trip, as well as an administrative fee of \$100.



# Master Fee Schedule

Section 2. - Certification Fees for Direct Operators			
2.1	<b>OCIA International membership fee (optional)</b>		<b>\$ 95.00</b>
	(Provides voting privileges at the Annual General Membership Meeting and 10% discount on OCIA Training classes.)		
2.2	<b>Certification Fees for any or all of the following programs or verifications:</b>		
		Fee based on previous year's total organic sales, or projected annual revenues for first-year operators.	
	- OCIA Standards	1	\$ 0 to \$ 20,000 <b>\$ 880</b>
	- NOP - US National Organic Program	2	\$ 20,000 to \$ 30,000 <b>\$ 1,100</b>
	- COR - Canadian Organic Regime	3	\$ 30,000 to \$ 40,000 <b>\$ 1,300</b>
	- EC (EU) - European Union <i>(non-US, non-Canada operators)</i>	4	\$ 40,000 to \$ 60,000 <b>\$ 1,500</b>
	- US-Canada Equivalency <i>(for Canadian Operators with COR)</i>	5	\$ 60,000 to \$ 80,000 <b>\$ 1,800</b>
		6	\$ 80,000 to \$ 110,000 <b>\$ 2,100</b>
	- US-EU Equivalency Arrangement <i>(only for US Operators)</i>	7	\$ 110,000 to \$ 150,000 <b>\$ 2,400</b>
	- US-Korea Equivalency Arrangement <i>(only for US Operators)</i>	8	\$ 150,000 to \$ 200,000 <b>\$ 2,800</b>
	- US-Switzerland Equivalency Arrangement <i>(only for US Operators)</i>	9	\$ 200,000 to \$ 260,000 <b>\$ 3,200</b>
	- US-Tiawan Export Arrangement <i>(only for US Operators)</i>	10	\$ 260,000 to \$ 340,000 <b>\$ 3,700</b>
	- JAS Equivalency Verification <i>(only for US Operators)</i>	11	\$ 340,000 to \$ 440,000 <b>\$ 4,200</b>
	- Attestation of Compliance (COR) <i>(only for Canadian Operators)</i>	12	\$ 440,000 to \$ 560,000 <b>\$ 4,700</b>
	- Canada-EU Equivalency Arrangement <i>(only for Canadian Operators)</i>	13	\$ 560,000 to \$ 710,000 <b>\$ 5,300</b>
	- Canada-Switzerland Equivalency Arrangement <i>(only for Canadian Operators)</i>	14	\$ 710,000 to \$ 900,000 <b>\$ 5,900</b>
	- Canada-Costa Rica Equivalency Arrangement <i>(only for Canadian Operators)</i>	15	\$ 900,000 to \$ 1,100,000 <b>\$ 6,500</b>
	- Ley de Productos Orgánicos de México <i>(only for Mexico Operators)</i>	16	\$ 1,100,000 to \$ 1,300,000 <b>\$ 7,200</b>
		17	\$ 1,300,000 to \$ 1,600,000 <b>\$ 7,900</b>
		18	\$ 1,600,000 to \$ 1,900,000 <b>\$ 8,600</b>
		19	\$ 1,900,000 to \$ 2,300,000 <b>\$ 9,300</b>
		20	\$ 2,300,000 up <b>\$ 10,000</b>
2.3	<b>Inspection Fees</b>		
	See Section 1.8		
2.4	<b>Direct Associate Private Label Fees (for up to 10 registrants)</b>		<b>\$ 300.00</b>
2.5	<b>Re-Application Late Fee</b>		<b>\$ 125.00 monthly</b>
	The annual renewal Application is due before the deadline indicated in the renewal letter sent with the renewal documents. A late fee is due and payable for each month, or partial month, after the due date, until the application <b>and payment are</b> received.		
2.6	<b>Additional Product and/or Label Submission</b>		
	Fee for review of additional products and/or labels not submitted with the annual Application - single ingredient	<b>per product/label</b>	<b>\$ 50.00</b>
	Fee for review of additional products and/or labels not submitted with the annual Application - multi-ingredient	<b>per product/label</b>	<b>\$ 100.00</b>



# Master Fee Schedule

**Section 3. - Certification Fees for Chapter Associates or Direct Operators**

**3.1 JAS Certification**

OCIA-Japan is accredited by MAFF to administer the JAS certification program. OCIA can assist you with your JAS application.

Certification Fees	If you apply for JAS only	If you apply for JAS, in addition to OCIA, NOP, or COR
Application Fee	\$ 1,900	\$ 360
Pre-Inspection Review Fee	\$ 100	\$ 100
Inspection Fee per Day		
Canada	<i>(half-day minimum)</i> \$ 320	\$ 320
Quebec	<i>(half-day minimum)</i> \$ 550	\$ 550
Latin America	<i>(plus \$275 for report writi</i> \$ 150	\$ 150
US	\$ 450	\$ 450
Post-Inspection Review Fees	\$ 200	\$ 200
Actual Travel Expense	As billed	As billed
<b>Total Fees</b>	<b>\$2,200 + inspection plus actual travel expense</b>	<b>\$660 + inspection plus actual travel expense</b>

	Verification (Secondary/Unannounced) Inspection (if necessary)	
	Whole Process	Partial Process
Arrangement Fee	\$ 300	\$ 100
Document Review Fee	\$ 50	\$ 50
Inspection Fee per Day	\$ 100	\$ 100
Travel Fee per Day	\$ 50	\$ 50
Report Writing Fee	\$ 300	\$ 100
Review Fee	\$ 200	\$ 100
Actual Travel Expense	As billed	As billed

**3.2 Shade-Grown Coffee Certification**

OCIA Shade-Grown Coffee Certification *(must be certified to OCIA Standards)* **included in fee for OCIA Standards**

**3.3 UTZ Certification**

Category	OCIA-certified operators	Non-OCIA-certified operators
Farms	\$ 400	\$ 500
CGGs with less than 500 growers	\$ 500	\$ 600
CGGs with 500 growers or more	\$ 600	\$ 700
Handlers	\$ 700	\$ 700

**3.4 Bird-Friendly Certification**

Smithsonian Migratory Bird Center (SMBC) Bird-Friendly Certification **\$ 100.00**



## Master Fee Schedule

Section 4. - Other Fees and Charges			
4.1	<b>OCIA Membership Fee for each Chapter</b>		\$ 95.00
4.2	<b>Conversion/Transition Year Review</b>	<i>(An operator seeking future certification who only meets the requirements of transition or conversion under the applicable standards may complete the review process. The operator cannot be eligible for any organic sales through any other programs.)</i>	US-only -> \$ 600.00 flat (includes inspection costs) Canada -> \$ 300.00 + inspection
4.3	<b>Supporting Memberships</b>	<i>(non-certified or non-operator individuals who support and participate in OCIA)</i>	
	Chapter members supporting OCIA International		\$ 35.00
	Direct Supporting members		\$ 50.00
4.4	<b>Document Review, File Translation - French or Spanish to/from English</b>		\$ 250.00
4.5	<b>Products, Forms, and Documents</b>	Bills of Lading (BOLs)	\$ 35.00 set of 100
		Off-Farm Transportation Cleaning Affidavit (Clean Truck)	\$ 35.00 set of 100
		Metal OCIA "No-Spray Zone" signs	\$ 10.00 each
	(plus actual postage costs per package)	OCIA Truck Magnets	\$ 20.00 each
		Business-related information (Contested Certification Decisions and Appeals, etc.)	\$ 35.00 per half hr.
		Copy of Operator's Current Certificate issued to other than the Certified Operator	\$ 35.00 each
4.6	<b>Wire Transfer fees</b>	(incoming or outgoing)	\$ 40.00 each
4.7	<b>Shipping/Courier fees</b>	(if requested for any service)	\$ 50.00 each
4.8	<b>Document Preparation</b>	Transaction Certificates (TCs)	No Charge
	(plus Courier Fee per shipment)	Export Documents (ECC, TM-11, NAQS, or NOP-2110)	\$ 35.00 each
		Expedited service for export documents	\$ 50.00 each
4.9	<b>JAS Training</b>	For CGGs (Community Grower Groups)	\$ 200.00
		For Processors	\$ 150.00
		For Packers, RePackers	\$ 100.00
		For Farms	\$ 50.00
4.10	<b>Mediation and Reinstatement</b>	For Operators requesting Mediation	\$ 150.00
		For Operators requesting Reinstatement	\$ 300.00



# Master Fee Schedule

<b>Section 5. - Policies and Procedures</b>	
<b>5.1</b>	<b>Payment and Refunds</b>
5.1.1	All persons inquiring about the application process shall be provided a copy of this fee schedule.
5.1.2	All applicants will be provided with an estimate of the total cost of certification and an estimate of the annual cost of updating the certification.
5.1.3	For first-time applicants, there is a \$200 coupon available. Contact OCIA to request.
5.1.4	The estimated total cost of certification or renewal must be paid at the time of application and will be applied to the applicant's fee-for-service account.
5.1.5	That part of the applicant's payment which is related to certification (not inspection deposits) is non-refundable after the Pre-Inspection Review has been completed.
5.1.6	The inspection deposit shall be refunded if an inspection has not yet incurred.
<b>5.2</b>	<b>Payment Methods</b>
5.2.1	OCIA may accept Visa or MasterCard payments over the phone, subject to a convenience fee of: <span style="float: right;"><b>3%</b></span>
5.2.2	Payments may be made by wire transfer. Please request a copy of the Wire Transfer Instructions.
5.2.3	The OCIA Small Holder Bursary Program provides a reduced certification fee for small farmers within the OCIA chapter system. For up to 100 chapter members who qualify each year, the fee reduction is: <span style="float: right;"><b>\$ 150.00 each</b></span> The application form is available from your chapter, the International Office, or the OCIA website.
<b>5.3</b>	<b>Finance Charges</b> Account balances older than 60 days may be subject to a finance charge of <span style="float: right;"><b>1.5% monthly</b></span>
<b>5.4</b>	<b>Sampling and Testing</b>
5.4.1	Per section 3 of OCIA's Sampling and Testing Procedure, random testing of products or inputs will be conducted at OCIA's expense. Other testing or sampling as allowed or required by that Procedure may be conducted at the applicant's or operator's expense, as allowed by the applicable program regulations.
5.4.2	Per COR regulations <i>The Operator is responsible for ensuring that their products meet The Organic Production Systems General Principles and Management Standards. A sample testing positive for one or more chemical residues may result in further testing or an inspection of the operator facilities/premises to determine their ability to be in compliance with The Organic Production Systems General Principles and Management Standards. In these cases, the Certification Body may recover from the applicant the fee payable for each inspection.</i>
<b>5.5</b>	<b>Canada</b>
	All Canadian Chapters and all Canadian Direct Operators should remit payments to the OCIA Canada office including GST. GST #88398 5301 Applies to all International Fees <span style="float: right;"><b>5.00%</b></span>