

ON-SITE PRECAUTIONS FOR INSPECTORS DUE TO COVID-19:

As on-site inspections are required in certain cases without exception (e.g. new applicants), inspection can occur upon mutual agreement of the operation and inspector provided that the following measures are followed.

For all inspections to be performed, we ask inspectors and customers to follow the minimum precautions as established by the World Health Organization. We recommend these precautions be put in motion during any inspection:

1. If the inspector or operator, or anyone participating in the inspection on behalf of the operator, is displaying any symptoms (e.g. fever, ill), the inspection must be postponed. If, during the inspection, an inspection participant begins to display any symptom, the inspection should be terminated immediately.
2. Inspectors who are in a higher risk category need to assess their ability to conduct in-person inspections. If an inspector is unable to conduct on-site inspections, they should inform OCIA. Doing so will not impact the inspector's future inspection assignments from OCIA.
3. Reject greetings with physical contact, no handshakes or elbow taps.
4. Only essential personnel participate in the audits, limit non-essential participants. This means that spouses, children, or non-operation employees need not be present for the inspection.
5. Incorporate social distancing whenever possible and increase the space and decrease the frequency of contact between individuals.
6. Conduct audits in areas that allow individuals to remain two meters (6 feet) apart from each other and keep people as separate as practical.
7. Inspectors must ride separately from the operator when visiting fields.
8. When handling documents, frequently practice hand hygiene, use hand sanitizer, and do not touch your face. Gloves are advised when handling documents.
9. Masks should be worn by all those present for the inspection.
10. The inspector is encouraged to walk around the operation on their own, and may consider talking to the operator on the phone even while on-site to maximize separation. If possible, any file audit or paperwork review should be conducted outdoors or outside of the living area/home of the operator. Ideally, such review can be conducted remotely prior to or after the on-site portion of the inspection.
11. Inspectors should not enter an operator's home or living area unless absolutely necessary.

See the CDC website (<https://www.cdc.gov/coronavirus/2019-ncov/prevent-gettingsick/prevention.html>) and your local health department website for further information on prevention.